

Technology & Production Assistant

Evangelical Covenant Church is seeking a Technology and Production Assistant. This is a part time requiring 8-10 hours a week.

Qualifications/ Responsibilities:

- Must have a basic understanding of production in a church setting, ie. ProPresenter 7, Jands Byron, video projectors, and live-streaming.
- Will be co-tasked with ECC to recruit, train, and lead volunteers for all production events
- Will help with setup for rehearsals and Sunday morning services which includes the sound board, lighting setup, microphones, mic packs, etc.
- Will help maintain all equipment used in our Sanctuary
- Must be able to work Sundays 7:15am-12:15pm and Thursdays 6:30-9:30pm for 3-4 weeks of the month
- Must be able to communicate the vision of the staff to volunteers as they work.
- Duties include managing our sound production, light show, ProPresenter, and livestreaming system during a worship service, troubleshooting when necessary while the Director of Worship and Music is leading a rehearsal or a service
- Encourage, coach, and help train volunteers
- Must have knowledge of each particular service and its individual tech needs by communicating well with the Worship Director throughout the week prior
- Must have strong organizational, communicative, and interpersonal skills
- Strong work ethic and shows initiative, must be driven for excellence and creativity
- Strong audio mixing skills and musical ear with experience and success in a live production setting

Contact: Meghan Gobrogge, Director of Worship & Music, mgobrogge@ecclife.net
Compensation: Starting at \$10-12 an hour

Application For Employment

Evangelical Covenant Church

(Please Print)

Position Applied For: **Technology and Production Assistant**

Date of Application: _____

Last Name	First Name	Middle Name

Address		

Telephone Number(s)		Social Security Number

Are you currently employed? yes no

May we contact your present employer? yes no

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? yes no
Proof of citizenship or immigration status will be required upon employment.

On what date would you be available for work? _____

Are you available to work Full Time? yes no

Are you currently on "lay-off" status and subject to recall? yes no

Can you travel if a job requires it? yes no

Have you been convicted of a felony within the last 7 years? yes no
Conviction will not necessarily disqualify an applicant from employment.

If yes, please explain _____

Education

	School and Address	Course of Study	Years Completed	Diploma Degree
High School				
Undergraduate College				
Graduate Professional				
Other (Specify)				

Describe any specialized training, skills, and/or extra-curricular activities you feel are relevant to this application.

Employment Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities.

Employer	Dates Employed		Work Performed
Address	From	To	
Telephone			
Job Title	Hourly Rate/Salary		
Reason For Leaving			

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Please give a brief statement of your faith.

Additional Information

In your opinion and experience, what are the best uses of technology to enhance corporate worship?

What strengths and talents do you have that make you uniquely qualified for this position?

Why are you interested in this position?

State any additional information you feel may be helpful to us in considering your application.

References

1.

(Name)

(Phone #)

(Address)

2.

(Name)

(Phone #)

(Address)

3.

(Name)

(Phone #)

(Address)